MARITIME SECURITY COMPLIANCE GROUP

Maritime Security • Training • Compliance

WHAT'S YOUR ORDINARY?

If you don't know what's normal, how can you recognize what's not?

DEVELOP YOUR BASELINE. RECOGNIZE THE DIFFERENCE. REPORT WHAT DOESN'T FIT.

"Report suspicious activity" and "be aware of things out of the ordinary" are important instructions—but they only work if you know what ordinary looks like in *YOUR* environment.

By developing your personal ordinary—a clear baseline of what's normal for your home, school, work, leisure, and other daily environments—you can more easily recognize and report anything that doesn't fit.



BUILD YOUR PERSONAL ORDINARY IN 4 SIMPLE STEPS

1. **OBSERVE** — Notice and learn what's typical in your daily environments.
2. **DEFINE** — Build a mental picture of what "normal" looks like—people, activities, access, routines, and conditions.
3. **LOCK IT IN** — Treat it as your baseline or personal ordinary.
4. **RECOGNIZE & REPORT** — When something doesn't fit your baseline, make a report—even if you're not sure why.

YOUR ORDINARY INCLUDES:

HOME | SCHOOL | WORK | LEISURE

TEXTBOOK EXAMPLES

COMMON INDICATORS THAT MAY FALL OUTSIDE OF YOUR ORDINARY:



UNAUTHORIZED ACCESS
(e.g., trying to enter restricted areas)



PEOPLE OUTSIDE OF THEIR NORMAL AREAS OR DUTIES
(e.g., in work areas where they aren't usually seen)



UNUSUAL SURVEILLANCE
(e.g., taking photos or videos of security, facilities, or operations)



UNATTENDED ITEMS
(e.g., bags, packages, or equipment left without an owner)



WRONG / UNUSUAL ATTIRE, MISSING PPE
(e.g., no ID, no required safety gear, or clothing that doesn't fit the work)



UNUSUAL VEHICLES
(e.g., unfamiliar, out of place, or repeatedly seen in the area)



UNUSUAL EXCHANGES
(e.g., hand-to-hand deliveries, or transfer of unknown items)

THE BOTTOM LINE

Suspicious isn't always obvious. Learn Right to recognize Wrong.